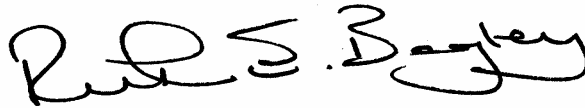


Date of issue: 24<sup>th</sup> November 2009

|  |   |
|--|---|
| <b>MEETING</b>   | <b>AUDIT COMMITTEE</b><br>(Mr Kwatra (Chair), Councillors Chohan, Dale-Gough, Haines, Mann and Small) |
| <b>DATE AND TIME:</b>                                      | THURSDAY, 3RD DECEMBER, 2009 AT 6.30 PM   |
| <b>VENUE:</b>  | COMMITTEE ROOM 2, TOWN HALL, BATH ROAD, SLOUGH  |
| <b>DEMOCRATIC SERVICES OFFICER:</b><br>(for all enquiries) | CLAIRE GRAY<br>01753 875120   |

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



**RUTH BAGLEY**  
Chief Executive

**NOTE TO MEMBERS**

This meeting is an approved duty for the payment of travel expenses.

**AGENDA**

**PART 1**

**AGENDA**  
**ITEM**

**REPORT TITLE**

**PAGE**

**WARD**

Apologies for absence.

| <u>AGENDA<br/>ITEM</u> | <u>REPORT TITLE</u>                                     | <u>PAGE</u> | <u>WARD</u> |
|------------------------|---|-------------|-------------|
| 1.                     | Declarations of Interest                                |             |             |
| 2.                     | Minutes of the last meeting held on 14th September 2009 | 1 - 4       |             |
| 3.                     | Procurement Report                                      | 5 - 6       | All         |
| 4.                     | Audit Commission - Audit Progress Report November 2009  | 7 - 12      | All         |
| 5.                     | Audit Commission - Use of Resources                     | 13 - 36     | All         |
| 6.                     | Work of Internal Audit - 2nd Quarter 2009/10            | 37 - 70     | All         |
| 7.                     | EXCLUSION OF THE PRESS AND PUBLIC                       |             |             |

It is recommended that the press and public be excluded from the meeting during consideration of the items in Part II of the agenda as they involve the likely disclosure of exempt information relating to the financial and business affairs of any particular person (including the authority) as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

#### **PART II**

- |    |   |         |     |
|----|---|---------|-----|
| 8. | Procurement Report Part II  | 71 - 72 | All |
| 9. | Date of the next meeting<br>- Thursday, 4 <sup>th</sup> March, 2010 |         |     |

#### **Press and Public**

You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before the Committee considers any items in the Part II agenda. Special facilities may be made available for disabled or non-English speaking persons. Please contact the Democratic Services Officer shown above for further details.